



# EMERGENCY INFORMATION

## Pittsburgh Campus: Should I Stay or Should I Go?

### SHELTER-IN-PLACE

#### General Guidance

- ◆ Choose the most appropriate shelter location. For example, a secure, enclosed space away from doors.

#### Medical Emergency

- ◆ If illness or injury is serious, do not move the person.
- ◆ Call 412-624-2121.
- ◆ If appropriate, use an AED or begin CPR.
- ◆ Send someone to meet emergency personnel outside and direct them to the person's location.

#### Tornado

- ◆ Go to an internal location away from windows and glass.
- ◆ Close all doors; crouch near the floor or under heavy objects and cover head.
- ◆ If outside, go under a sturdy structure or lie down in a low area and cover head.

#### Earthquake

- ◆ Stay inside, crouch near an interior wall and cover head or stay below sturdy structure.
- ◆ If outside, move away from buildings, street lights, and utility wires.
- ◆ Call 412-624-2121 to report injuries, gas leaks, debris, etc.

### ACT OF VIOLENCE

#### “Run, Hide, Fight”

- ◆ Evacuate if a safe route is available.
- ◆ If you cannot run, hide in an area out of view. Block entry, lock the door, stay behind solid objects.
- ◆ Turn off lights and computers; silence cell phones.
- ◆ Remain sheltered until safe to leave.
- ◆ As a last resort and only if your life is in danger, fight.

### EVACUATE

#### General Guidance

- ◆ When the emergency alarm activates on your floor, evacuate using the nearest exit.
- ◆ Do not use elevators.
- ◆ Take only essential belongings (Pitt ID, keys, purse, cell phone).
- ◆ Secure hazardous materials or equipment before leaving, if safe to do so.
- ◆ Once outside, go to designated assembly area.
- ◆ Do not reenter the building until instructed by authorities.

#### Fire/Smoke

- ◆ Alert others in immediate danger.
- ◆ Close door after you leave to contain fire/smoke.
- ◆ ACTIVATE NEAREST FIRE ALARM.

#### Hazardous Materials Release

- ◆ Move away from the hazard area.
- ◆ Call 412-624-2121 from a safe area.
- ◆ Notify emergency personnel if you have been exposed or have any information regarding the release.

#### Suspicious Objects

- ◆ Do not touch the object(s).
- ◆ Call 412-624-2121 to report.